

**NOTICE TO THE CUSTOMERS OF
SWETS INFORMATION SERVICES B.V.**

Amsterdam, the Netherlands
31 October 2014

This notice is addressed to all customers of the private company with limited liability **Swets Information Services B.V.**, with statutory seat in Amsterdam, the Netherlands, and with offices at Dellaertweg 9B (2316 WZ) Leiden, the Netherlands.

Information requests of customers of Swets Information Services B.V.

We refer to the notice of the trustee in bankruptcy of Swets Information Services B.V. of 23 October 2014 (published on www.cms-dsb.com/swets).

At this time we have received requests by some customers of Swets Information Services B.V. to provide information regarding their subscriptions.

Information which can be provided

A dedicated project team has investigated which information can be made available from the IT-systems of Swets Information Services B.V. for the benefit of customers of Swets Information Services B.V.

Upon request, the following information can be provided:

A	CID	Customer number; internally used and stated on each invoice
B	Billing Name	
C	Billing Subname	
D	Billing Street	
E	Billing Zipcode	
F	Billing City	
G	Billing Zipcode	
H	Billing Country	
I	Shipping Name	
J	Shipping Subname	
K	Shipping Street	
L	Shipping Zipcode	
M	Shipping City	
N	Shipping Zipcode	
O	Shipping Country	
P	Title	Title of each subscription
Q	Publication Type	
R	Frequency	
S	Subscription	Subscription number

T	Subscription status	"Active" if subscription is ongoing, "Cancelled" if subscription is terminated and "Not-renewed" if current subscription is ongoing but not renewed for the following subscription period
U	Supply Direct Y/N	"Y" if customer is being supplied by the relevant publisher(s) directly and "N" if the customer is being supplied through (a third party engaged by) Swets Information Services B.V.
V-Y	Reference	Reference of the customer (if provided and available); option to provide four different references
Z	Publisher reference print	Reference of the publisher regarding subscriptions on printed journals and books
AA	Publisher reference electronic	Reference of the publisher regarding subscriptions on digital journals and books
AB	Publisher Name	
AC	Publisher Subname	
AD	Publisher Street	
AE	Publisher Zipcode	
AF	Publisher City	
AG	Publisher Zipcode	
AH	Publisher Country	
AI	Subscription Start	Starting date of the relevant subscription
AJ	Subscription expiration date	End date of the relevant subscription
AK	Paid until	Please see the explanation below
AL	Publisher Invoice	Number of the invoice of the relevant publisher
AM	Publisher Invoice Date	Date of the invoice of the relevant publisher

Explanation

Columns A through AJ contain general information regarding subscriptions running in 2014.

In respect of the columns AK, AL and AM some more explanation is provided by means of the following example:

If you have a subscription on a journal or a book you may have received one invoice for the subscription period (invoice relating to 12 months). The corresponding amount to be paid to the publisher by Swets Information Services B.V. regarding this specific journal or book may have been split in two invoices of the publisher to Swets Information Services B.V. For example, in respect of annual subscriptions Swets Information Services B.V. received two invoices of the relevant publisher (each invoice relating to 6 months). As a result it may be that your subscription period has not yet been completely paid to the publisher by Swets Information Services B.V.

Column AK provides information regarding the date until Swets Information Services B.V. has made payments to the relevant publisher, e.g. if the last invoice of a publisher which actually has been paid by Swets Information Services B.V. relates to the period 1 January 2014 – 30 June 2014, the date of 30 June 2014 is included in that column. In columns AL and AM the relevant reference details of that specific invoice have been included.

To avoid misunderstandings, Column AK does not include information regarding the last invoice send by the publisher to Swets Information Services B.V. Any outstanding invoices of publishers against Swets Information Services B.V. are not specifically included in the overview. The overview solely provides information regarding invoices which actually have been paid by Swets Information Services B.V. to the relevant publishers.

Please note that the information referred to above is only available regarding the subscription period 2014/2015. Information in respect of previous subscription and invoice periods is not available. If no information is included in Columns AK, AL and AM no invoices may have been send by the relevant publishers to Swets Information Services B.V. (e.g. because no new editions have been published) or no invoices have been paid by Swets Information Services B.V. to the relevant publishers.

For your information, an example of the information which will be provided by means of an Excel file is attached to this notice as Annex 1. Please note that only the information as mentioned above and in Annex 1 is available and it is not possible to provide any other or additional information.

Disclaimer

Please note that it is uncertain whether the information to be provided will be accurate, complete and/or up to date. The information will be made available without any further verification thereof. The use of the information will be your sole responsibility.

Information request: procedure

If you would like to receive the information as mentioned above and in Annex 1, please follow the following procedure:

- A request should be send by e-mail to informationrequests@nl.swets.com, preferably by using the reply function;
- A request should be received by us **ultimately by Friday 7 November 2014**;

- A request will only have to include to following information:

- Company
- CID (customer identification number; see subject line of this email and on previous invoices)
- First Name
- Last Name
- Postal Address
- Postal Code
- City
- Country
- Phone Number
- E-mail Address
- Subscription number (please provide (one of) your subscription number(s) as stated on previous invoices; please note that one subscription number is sufficient)
- Invoice number (please provide (one of) your invoice number(s) as stated on previous invoices; please note that one invoice number is sufficient).

Information requests of customers received after 7 November 2014 cannot be processed anymore due to the liquidation of all activities of Swets Information Services B.V.

Incomplete information requests of customers and/or information requests of customers received on any other email will not be processed.

No service fee in respect of information requests of customers

Please note that no service fee will be charged to you for the service of providing you with the information described above.

Which customers?

At this time only information requests of **customers of Swets Information Services B.V.** can be processed. Please note that we review whether a similar service can be made available to customers of any other (foreign) entity of the Swets Group in other jurisdictions. We will provide more information regarding this issue as soon as possible.

Contact with the trustee in bankruptcy

Any other questions in respect of the bankruptcy of Swets Information Services B.V. should be sent to: swets@cms-dsb.com.

J.L.M. Groenewegen,
trustee in bankruptcy

ANNEX 1

Annex 1 - Example

CID	Billing Name	Billing Subname	Billing Street	Billing Zipcode (1)	Billing City	Billing Zipcode (2)	Billing Country	Shipping Name	Shipping Subname	Shipping Street
90000260000	Customer name	Customer sub name	Customer street	Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	Customer name	Customer sub name	Customer street
90000260000	Customer name	Customer sub name	Customer street	Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	Customer name	Customer sub name	Customer street
90000260000	Customer name	Customer sub name	Customer street	Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	Customer name	Customer sub name	Customer street
90000260000	Customer name	Customer sub name	Customer street	Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	Customer name	Customer sub name	Customer street
90000260000	Customer name	Customer sub name	Customer street	Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	Customer name	Customer sub name	Customer street

Annex 1 - Example

Shipping Zipcode (1)	Shipping City	Shipping Zipcode (2)	Shipping Country	Title	Publication type	Frequency	Subscription	Subscription status	Supply Direct Y/N	Reference 1	Reference 2
Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	A	Journal	1	1049852	ACTIVE	Y	101	
Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	B	Journal	6	21340293	ACTIVE	Y	301	
Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	C	Journal	5	33309361	ACTIVE	Y	116	
Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	D	Journal	2	25266228	ACTIVE	Y	113	
Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	E	Journal	5	38944359	ACTIVE	Y		
Customer zip code (1)	Customer city	Customer zip code (2)	Customer country	F	EM non-physical	4	36886770	CANCELLED	Y		

Annex 1 - Example

Reference 3	Reference 4	Publisher reference print	Publisher reference electronic	Publisher Name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)
94007552				Publisher name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)
94006476		CLAV230		Publisher name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)
94008453		15887		Publisher name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)
3018833		FACLH2011043		Publisher name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)
94009181		215008		Publisher name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)
6015844		99426		Publisher name	Publisher Subname	Publisher Street	Publisher Zipcode (1)	Publisher City	Publisher Zipcode (2)

Annex 1 - Example

Publisher Country	Subscription start	Subscription expiration date	Paid until	Publisher Invoice	Publisher Invoice Date
Publisher Country	19780101	20141231			
Publisher Country	19900101	20150831	20140831	SU00016824	20130916
Publisher Country	19880101	20150831	20140831	140809	20140303
Publisher Country	20031201	20141231	20141231	FACLH2013026	20130125
Publisher Country	19940801	20150831	20140831	140808	20140303
Publisher Country	20070701	20140630	20140630	PREPAYMENT	20130517