

**PRIVACY POLICY FOR APPLICANTS TO THE PEDER SMEDVIG'S SCHOLARSHIP FUND****Processing of personal data of applicants to the Peder Smedvig's Scholarship Fund**

When you use our website for the submission of an application to the Peder Smedvig's Scholarship Fund, the Peder Smedvig's Scholarship Fund board of directors and individuals at CMS Kluge Advokatfirma AS will process your personal data. Our data processor, Webcruiter AS, will also process your personal data in connection with the technical submission of your application, and a data processor agreement has been made between Webcruiter AS and CMS Kluge Advokatfirma AS in connection with this.

Therefore, you will find below information about the personal data collected, why we do this and your rights related to the processing of your personal data.

The data controller for the personal data processed is the Peder Smedvig's Scholarship Fund, via Chairperson Belinda Taranger Ingebrigtsen and Legal Assistant Anne Sofie Austigard.

**The contact information** for the Peder Smedvig's Scholarship Fund is:

Address: Olav Kyrres gate 21 (Herbarium), P.O. Box 277 Stavanger, Norway

E-mail: stavanger@cms-kluge.com

Telephone: +47 51 82 29 00

Organisation no. 977 145 961

For any questions you might have regarding our processing of your personal data, contact us at stavanger@cms-kluge.com, or contact Belinda Taranger Ingebrigtsen by e-mail at bti@cms-kluge.com, or Anne Sofie Austigard by e-mail at anne.sofie.austigard@cms-kluge.com.

**1. WHY WE COLLECT PERSONAL DATA AND WHAT INFORMATION WE COLLECT**

We collect and use your personal data when considering an application for a scholarship from the Peder Smedvig's Scholarship Fund.

We collect the following personal data for the following purposes:

- (1) We collect personal data in order to categorise information about the applicant on the basis of criteria specified in the Deed of Foundation and we therefore collect your name, your date of birth and birthplace, information about where you grew up, name of upper secondary school, name of study location(s) for currently attained degree(s), location of study location(s) for currently attained degree(s), name of currently attained degree(s), information about the academic year you attained/will attain, the degree you currently hold (or will soon hold), information about what you are currently doing (job or school), name of current school/workplace, location of current school/workplace, description of studies/employment (subject area), information about any relationship to the Smedvig Companies, name of study location for the year for which a scholarship is sought (the university), location of study location for the year for which a scholarship is sought, specification of the degree which will now be attained and which the applied-for studies are a part of and will lead to a final examination for, name of the studies for

which a scholarship is sought and duration of the studies for which a scholarship is sought. The reason for the above-mentioned items is that, for example, your birthplace and age may provide a preference in relation to other applicants and thus an increased opportunity for a scholarship. The information is consequently obtained in order to allow the board of directors to decide which candidates will be awarded scholarships. Processing is carried out based on a balancing of interests. We have concluded that obtaining the above-mentioned information, based on the criteria specified in the Deed of Foundation, is necessary in order to consider the applications for a scholarship.

- (2) We also collect personal data in order to respond to enquiries we receive, including for the purpose of awarding scholarships. We require, in this connection, your name, telephone number, postal address(es) and e-mail address. The processing of the above-mentioned personal data is carried out on the basis of a balancing of interests. We have concluded that obtaining the above-mentioned information is necessary in order to respond to your application.
- (3) We store your name, your date of birth, information about place of origin and chosen studies in order to publicise who is awarded the scholarship on social media and other marketing channels. The storing and processing are carried out on the basis of a balancing of interests. We have concluded that our interest in marketing and giving the scholarship a high profile is a justifiable interest which, in a balancing of interests, provides grounds for processing in order to store your personal data. You agree, by submitting your application, that we can publicise your name, your age, your place of origin and chosen studies if you are awarded a scholarship. If you are awarded a scholarship, we might also contact you to request consent to publish your photograph. This will be a separate enquiry.
- (4) We store your application, your name and your contact information in order to preserve the history of scholarship disbursals and simultaneously enable us to make contact again at a later date, for example in connection with a celebration or similar event. The storing and processing of personal data is carried out on the basis of a balancing of interests. We have concluded that our interest in seeing the results of the awarding of scholarships is a justifiable interest which, when balancing interests, provides grounds for processing in order to store your personal data.

## **2. DISCLOSURE OF PERSONAL DATA TO OTHERS**

We do not provide your personal data to anyone other than the members of the board of directors of the Peder Smedvig's Scholarship Fund and CMS Kluge Advokatfirma AS's legal assistants, when the last-mentioned perform work related to the applications the Scholarship Fund receives, unless there is a lawful basis for such disclosures. Examples of such will typically be an agreement with you or a legal basis that requires us to disclose the information.

We will probably publicise your name, your age, your place of origin and your chosen studies and study location on social media and other marketing channels if you are awarded a scholarship.

All our processing of personal information occurs within the EU/EEA area.

## **3. STORAGE TIME**

We store your personal data at our location for as long as is necessary for the purposes for which the personal data were collected.

All applications from applicants who are not awarded a scholarship will be deleted after three years. We have concluded that we have a justifiable interest in storing personal data about applicants who are not awarded a scholarship for this period, so we can keep track of the number of applicants in the last three years and to be able to compare applicants in various years. After this period, applications from applicants who are not awarded a scholarship will be deleted.

Applications and personal data from candidates who have received a scholarship will be stored for as long as it is necessary to pay out scholarships, and then for all time in order to preserve the history of scholarship disbursals and simultaneously enable us to make contact again at a later date, for example in connection with a jubilee or similar event. There is also a desire to conduct surveys of whether candidates who have received scholarships are in Norway and/or in Rogaland County later in their careers, and to be able to examine whether those who are awarded a scholarship have obtained a management position in finance and/or management.

#### **4. YOUR RIGHTS WHEN WE PROCESS YOUR PERSONAL DATA**

You are entitled to demand access to, correction or deletion of your personal data held by us. You are also entitled to demand limited processing, object to the processing and demand the right to data portability. You can read more about the content of these rights on the Norwegian Data Protection Authority's website: [www.datatilsynet.no](http://www.datatilsynet.no).

In order to exercise your rights, you must request access by sending an e-mail to: [stavanger@cms-kluge.com](mailto:stavanger@cms-kluge.com). We will respond to your enquiry as quickly as possible and within 30 days.

We will ask you to confirm your identity or to provide additional information before we allow you to exercise your rights. We do this to be sure that we only provide you access to your personal data - and not someone pretending to be you.

#### **5. COMPLAINTS**

If you believe that our processing of personal data does not conform to our description here, or that we are otherwise violating the privacy protection legislation, then you may complain to the Norwegian Data Protection Authority.

You will find information on how to contact the Data Protection Authority on the Data Protection Authority's website: [www.datatilsynet.no](http://www.datatilsynet.no).

#### **6. CHANGES**

If changes should occur in our services or the regulations regarding the processing of personal data, it may result in a change in the above information. If we have your contact information, we will make you aware of these changes. Otherwise, updated information will always be easily available on our website.